

# Kingston Parks and Recreation

## Athletic Organization Facility Use Application For 2022

201 Patton Ferry Road  
Kingston, TN 37763  
Phone (865) 376-9476  
Fax (865) 717-0006

**Community Center Hours**  
Monday, Tuesday, Thursday  
9 a.m. to 9 p.m.  
Wednesday, Friday  
9 a.m. to 4 p.m.

BEGINNING DATE OF USE \_\_\_\_\_ END DATE OF USE \_\_\_\_\_

DAYS OF THE WEEK USING & HOURS \_\_\_\_\_

FIELD RESERVING \_\_\_\_\_ ORGANIZATION \_\_\_\_\_

NAME/CONTACT \_\_\_\_\_ PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_ ADDRESS \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Park Facilities:

- No admission fees or collections will be conducted unless requested in advance to the Parks and Recreation Director and then approved by Kingston City Council.
- The user is responsible for locking and securing field gates, light boxes and refreshments areas. If field lights are not turned off a charge of \$10/hour after reservation end time will assessed to above contact and organization. Fee is calculated from time of reservation end listed at the top of this form to time lights were turned off by a designee of the Parks and Recreation Department. If lighting fee is assessed, facility reservation will be considered null and void until fee is paid.
- Bathrooms must be checked for cleanliness and toilets flushed by above contact.
- **Garbage on field and parking lot must be picked up and placed in trash cans prior to above contact leaving area.**
- Charcoal or gas grills are to be used only in the picnic areas, not under or adjacent to the pavilion.
- All Heads Up Concussion Certification and Coaches Sudden Cardiac Emergency Certification must be on file with the Park and Recreation office.
- Proof of Insurance must be on file with the Park Department before the organization use the park facility.

I hereby affirm that I have read, understand and will enforce the rules pertaining to the use of the requested facility. The City of Kingston or its employees will not be held liable in any way for any damage that occur to persons or personal property during facility rental and while my organization is at stated facility. I accept responsibility for any violation of the regulations stated on this application and understand that any violation of these rules could mean revocation of privilege to use the facilities. If facility is damaged in any way while my organization is present, I or my organizations will be responsible for the cost to repair damages.

Applicant or Coach's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parks and Recreation Director or Assistant \_\_\_\_\_ Date \_\_\_\_\_